











































**ANNEXURE 6**

**DECLARATION OF ELIGIBILITY**

In accordance with the requirements of the Procurement Regulations issued in accordance with the terms of Section 26 of the Finance and Audit Act No. 18 of 1967, all Service Providers must meet the following criteria, to be eligible to participate in public procurement  
[Service Providers must provide a signed declaration on their company letterhead in the following format. If the Tender is being presented by a joint venture or consortium, all members must sign each their declaration. ]

Dear Sirs

Re Tender Reference [>>>>Tender Reference Number>>>]

In accordance with the eligibility requirements of the Procurement Regulations and the Tender documents, we hereby declare that:-

- (a) We, including any joint venture partners or consortium partners, are a legal entity and have the legal capacity to enter into the contract;
- (b) We are not insolvent, in receivership, bankrupt or being wound up, our affairs are not being administered by a court or a judicial officer, our business activities have not been suspended, and we not the subject of legal proceedings for any of the foregoing;
- (c) We have fulfilled our obligations to pay taxes and social security contributions;
- (d) We have not, and our directors or officers have not, been convicted of any criminal offence related to our/their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a contract within a period of five years preceding the commencement of the procurement proceedings; and
- (e) That we do not have a conflict of interest in relation to the procurement requirement.

Signed .....

Date .....

**ANNEXURE 7**

**MUNICIPAL COUNCIL OF MANZINI**  
**LIST OF SOME COMMONLY USED GOODS, SERVICES**  
**(in no particular order)**

**OFFICE STATIONERY**

<b>DESCREPTION</b>
<b>[Tenderers are allowed to add other items not listed below]</b>
A4 Arch lever files
A4 File Folders
A4 File hangers
Box of Big-clic pen
Box of pen
Box of white board marker
Box of High lighters
2quire exercise book
Short hand note book
Desk pad
Box A4 Typek photocopying paper
Ream A3 Typek photocopying paper
Box of envelopes 110x220 Brown self-sealed
Box of envelopes A3 Brown
Box of envelopes A4 Brown
Business Cards
Flip charts
Staplers
Executive file folders
Pen holders
Paper trays
Stamp ink
Plastic binding covers
Binding corbs
Binding Paper
Pocket Folders
Plastic File dividers
Paper File dividers
Post it stickers (large)
Post it stickers (medium)
Rubber bands elastic
Stamps
Glue stick
Bostik
Highlighters
H2 pencils
Archiving file folders
Archival boxes
Blue, green and red personal file folders.
Acetone glue for sticking synthetic fibres, plastic and wooden products
Asset tags (metal)
Asset tags (plastics)

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## PRE- PRINTED STATIONERY

Description
A4 Purchasing order books self-carbonised 50pages of four of each: white, green, peach, blue
A5 Goods received notes books self-carbonised 50 pages two pages of each: white, red
A5 Market daily receipts self-carbonised 50 pages two pages of each: white and green
A4 Purchasing requisition books self-carbonised 100 pages two pages of each: white, peach
A4size Letter head water marked with council logo
A4 size Memorandum with council logo
Market monthly receipt books self-carbonised 50pages two pages of each: white and green
A4 size yellow Job cards hard copy
A5 size yellow tally cards hard copy
A4 size fuel and oil monthly sheets self-carbonised 100pages two pages of each: white, green
A4 size monthly fuel and oil return self-carbonised 100pages two pages of each: white, red
Trip log books A4 size self- carbonised 50pages two pages of each: white and peach
Authority books A5 size self-carbonized 50 pages two pages of each: white and peach
Supply of Archival files and green files

Samples of the above mentioned pre-printed stationery can be collected from the Council Stores.

## DESIGN & PRINTING OF COUNCIL DOCUMENTS

ITEM	SPECIFICATION
Annual report	A4, full colour, gloss, perfect binding, 80 pages
Newsletter	A4, full colour, gloss, saddle stitched, 16 pages
Educational booklet	A5, full colour, gloss, saddle stitched, 12 pages
Poster	A4, full colour, gloss, one side printed
Brochures	A5, full colour, gloss, 4 pages
Calendars	Custom printed, full colour, gloss, top rimmed [Wall A1]
Diaries	Two page customized inserts, branded front cover [A4 Executive]
Christmas Cards	Custom design

## LIGHT DUTY SPARES, HEAVY DUTY SPARES, OIL, GREASE & ACCESSORIES

Description
Spark plugs EP6ES
Spark plugsBM6A
Halogen bulbs 12v
Halogen bulbs 24v
Flusher unit 12v
Flusher unit 24v
Glass fuse 30A
Push in fuse 15-30A
Air filter 17801-0700
Air filter 17801-0701
Oil filter G971
Brake pads for Corsa vans

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Brake pads for Toyota vans
Clutch kit for Hino trucks
Petrol 97
Diesoline
<b>OIL</b>
Engine oil 15w tins 500ml
68w hydraulic oil 210l drum
Gear oil 90w 210l drum
Two stroke oil 500ml
Grease 50kg

### TYRES & TUBES

<b>DESCRIPTION</b>
10.00-20/14PR
14.00-20/12ply
205/75R17-50
215R15C
155/80R14
185/80R14
Heavy duty Tyres
Plant duty Tyres
Light duty Tyres
Small machine Tyres (e.g. road sweepers)

### DESIGN & CONSTRUCTION

<b>Description</b>
Architectural services (Drawings/Designs)
Surveying Services (Quantity Surveying)

### MAINTENANCE SERVICES

<b>Description</b>
Pothole patching
Building Structures / Maintenance
Concrete works
Roofing
Carpentry
Window panels
Aluminum frames
Aluminum doors
Locksmith
Plumbing
Paving (walkways)
Glazing

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## BUILDING MATERIALS

ITEM	DETAILS
Timber	30x38 treated - 3.2 m
-	4.8m
wire nails	500d/75x3.55 mm
	1kg/ 75x3.55mm
	5kg/100x4mm
	500g/40x2mm
Fence	Bird netting 900x13mmx 0.71/5m
	Diamond mesh 1200x75x1.8mmx25m
	Welded mesh 1.6mmx25x1.200x100x100
	Palisade panel 3000x1800
Equipment & Tools	Bosch angle grinder 2000w
	Bosch impact drill 700w
	Machette long poly handle
	Lasher digging spade
	Lasher round nose shovel
	Lasher poly pick handle
	Pick head
Hand brushes	12mm
	28mm
	75mm
Doors	Hard board wood door
	Print hard wood door E/F
	Mixed timber 8 panel door
Bricks	Bourbon FBA
	Cement stock bricks
	6"
	4 1/2
	9"
Cement	(50kg bags)
Architectural services	Drawings/Designs
Surveying Services	Quantity surveying

## MEDICAL SERVICES

Description
Curative services for Injury on Duty and other Services per person
Provision of filter clinic curative services charge per hr. or per day
Provision of pre-Entry and Exit medical services per employee

## PROTECTIVE CLOTHING

Description
Dust coat grey/khakhi - Johnson
Grey/Khakhi shirt suit - Johnson
Men Bova safety shoes
Men rain suit
Ladies overall with and without Council logo- Johnson
Ladies Bova safety shoes

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P.V.C heavy duty gloves
Water boots
Chino Pants
Johnson shirts
Safety helmet
Wind breaker
Hard hat
Reflected vest
Blue two piece overalls/Conti suit- Johnson
Brush cutter operator protective clothing
Goggles
Dust Mask
Acid Proof Conti Suits
Leather Gloves
Rubber Gloves

### CLEANING MATERIALS

Description
25lt floor stripper
25lt Pine gel
25lt liquid soap
25lt handy Andy
25lt hand wash
25lt classic polish
25lt floor polish vision gold
3 dozen furniture polish
2 dozen yellow duster
2 dozen air freshener
4 rolls feather duster
20lt toilet bowl cleaner
20lt wax polish
20lt carpet shampoo
Soft brooms
Hard brooms
Domestic mops
25lt multipurpose cleaner
1 dozen vim

### BRUSH CUTTER SPARES & ACCESSORIES

DESCRIPTION
Kudu oil for chain saw
500 ml 2 stroke oil
Spark plugs for brush cutters
Filters for FS 450 brush cutters
Nylon line large- 1000 meters
Blades brush cutters for FS 450

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Filters for Chain saw
STIHL FS 450 Brush Cutter
STIHL Chain saw FS38

## HUMAN RESOURCES SUPPORT SERVICES

<b>Description</b>
Change Management trainings
Provision of Personality Profile Assessment Tests (PPAs)
Provision of Performance Assessment trainings
Recruitment services

## PLUMBING MATERIALS

Category	Item
Plumbing	Copper fittings 155mm – 32mm
	Galvanized fitting 15mm – 2 ½
	Valves 15mm – 2”
	Geysers – Kwikot 600 dual geyser pack (150L) Kwikot dual geyser (100L) Franke combislim geyser pack (100L)
Taps	Garden tap 15mm
	Basin mixer
	Basin pillar tap 15mm
	Iscar palesa pillar tap 15mm
	Soldering wire /flus
	Washers e.g. tap washers, toilet washers
	3/4 kwick flo – central valve
	Vacuum breaker
	Safety valve
	Flush master
¾ flush master fj 6.00	
CP bent flush pipe – fjt1.1	
vacuum breakers	
PVC round stop end	
PVC gutter down pipe 3m	
	PVC round end
	PVC round shoe

## SERVICING OF FIRE EQUIPMENT

<b>Description</b>
Service of fire extinguishers
Service of fire alarms
Supply of first aid kits
Other- explain

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## CORPORATE GIFTS & PROMOTIONAL ITEMS

ITEM
Golf shirt [220gsm]
Round neck [220gsm]
5-panel Cap
Pens [quality nothing less than a parker]
Key Ring [metallic]
Thermo mugs
Wall clock
Change colour mug
Executive folder
Beach towel
Cooler bag [12 pack]
Lenyard
Tracksuit [International brand e.g. Nike]
Blanket [2-in-1]
Dinner set [47 piece]

## ROAD MARKING POINTS

DESCRIPTION
Yellow Road Marking Paint – 5 lts
White Road Marking Paint- 5lts
Black Road Marking Paint- 5 lts
Thinners – 5lts
Road Marking Machine & Accessories (including special paint)

## OFFICE FURNITURE

Description
Executive chair
Leather Executive
Six drawer desk
Six drawer filling cabinet
Carpets by sizes
Kitchen units
Office filling cabinet
Executive desk
Visitors chairs
Computer stand
Bookshelves
Swivel chair

## ICT SUPPORT SERVICES, OFFICE EQUIPMENT, COMPUTER HARDWARE & SOFTWARE & ACCESSORIES

### Description

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Intranet, Internet and or WIFI Services
Programming, Website & Applications Management Services
Printers
Flash drives
Cartridges:
Computers
Laptops
Servers
Windows Software's and Software's licenses
Network Cables
Heavy duty photocopying machines

### CATERING SERVICES

<b>ITEM</b>
Office Meetings Meals
Staff Parties (270 people)
Farewell functions
breakfast meetings meals
Workshops Luncheon

### CATERING SERVICES & SUPPLY OF FOOD ITEMS FOR SOCIAL CENTRE FEEDING PROGRAMME

<b>Description</b>
50kg Rice
50kg White Maize Mealie Meal
50kg Mabele mealie meal
50kg Samp
50kg Sugar beans
10kg soup (Any Flavour /Brand)
20L Cooking oil
10kg Salt
50kg Peas
50kg Brown Sugar

### ELECTRICAL CONSUMABLES

<b>Description</b>
<b>Streetlight and Area lighting Lamp</b>
1. 125W MV lamps
2. 250W MV lamps
3. 150W HPS lamps
4. 250W HPS lamps
5. 70W HPS Lamps
6. 400W HPS lamps
7. 1000W Metal Halide
8. PL18W CFL LAMPS (2pin)

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9. PL26W “ (2pin)
10. PL26W “ (4pin)
<b>Traffic Lights lamps</b>
1. 70W Incandescent lamps
2. H3 lamps
3. Lenses (Red, Amber, Green, Caution Arrow, Green Arrow, Red Man & Green Arrow) these lamps are LED
<b>Ballasts, Igniters, Daylight Switches Contactors</b>
1. 400W HPS ballasts (Voslo Schwabe)
2. 250W MV ballast
3. 250W HPS “
4. 150W HPS “
5. 70W HPS “
6. 125W MV “
7. 2Ft fluorescent ballast
8. 3Ft “ “
9. 4Ft “ “
10. 220V glow starters
11. CL1 DO9 10 Contactors
<b>Underground Cables &amp; Single Cores</b>
1. 16mm x 2Core SWAP Cable
2. 16mm x 4Core SWAP Cable
3. 4mm x 4Core SWAP Cable
4. 1.5mm x 2Core + Earth
6. 1.5 mm Silicone Conductor

## TREE FELLING & BUSH CLEARING

<b>Description</b>
Charge per tree
Bush Clearing per square metre (shrubs)
Grass cutting per square metre

## WELDING & STEEL FABRICATION

<b>Description</b>
Burglar proofing
Burglar door
Sliding gates
Fixed gates
Tank Stands

## ROAD SIGNS & STREET NAME PLATES

<b>Descriptions</b>
Stop Sign
Speed humps
Street name plate
Name Board

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Junction Sign
---------------

Road construction sign
------------------------

### **PHYSIO-THERAPY, OCCUPATIONAL THERAPY AND SPEECH THERAPY EQUIPMENT AND CONSUMABLES**

<b>Description</b>
Sensory Folding Gymnastics Mat(Tumbling Gym Stretching Yoga)×2
Sphygmomanometer×1
Bed sheets ×2, Pillows×2, Towels×4
Wheelchairs×2
Corner seats×2
Therapy Wedges×3
Physiotherapist Chair×1
Steppers×1
Medical Stethoscope×1
Stationary bike×1
Fitness Kids exercise bike×1
Rifton Supine stander frame (manual)×1
Adjustable Chairs, Standers, Standing ×1
Paediatric prone stander/chair every medical×1
TheraBand (soft, medium, strong)×2 rolls
Rehabilitation Parallel Bars×1
Physical rehabilitation Stairs×1
Climbing system (Monkey bars)×1
Integrative OT exercise Table×1
Walking Frames(paediatric W.F×2, adults×2)
Balancing beams×1 set
Stepping stones/ balance pods×1 set
Balance and wobble boards×2
Skipping ropes×2
Children's Mini Trampoline×2
Balance beam
Scooter board
Swivel /wobble board
stilts
Timer
Building legos
Twister
Ball pit
Therapy floor rubber mats

### **AUTISM THERAPY CONSUMABLES**

Therapeutic massaging oil 1L
Therapeutic Soothing Gel
Medical gloves box
Paper towel roll
Sanitizer×1L
Surgical mask box

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